

**TRANSPORTATION ASSET MANAGEMENT COUNCIL  
DATA COMMITTEE MEETING**

July 26, 2017 at 1:00 p.m.  
MDOT Aeronautics Building  
2700 Port Lansing Road, 2<sup>nd</sup> Floor Commission Room  
Lansing, Michigan  
**MINUTES**

**\*\* Frequently Used Acronyms Attached**

**Members Present:**

Bill McEntee, CRA – **Chair** via Telephone  
Rob Surber, DTMB/CSS  
David Wresinski, MDOT - **Vice Chair**

Jonathan Start, MTPA/KATS  
Jennifer Tubbs, MTA  
Robert Slattery, MML

**Support Staff Present:**

Roger Belknap, MDOT  
Tim Colling, MTU via Telephone  
Dave Jennett, MDOT

Ebony Collins, MDOT  
Mark Holmes, DTMB/CSS  
Mike Toth, MDOT

**Members Absent:**

None

**Others Present:**

John Clark, DTMB

**1. Welcome - Call-To-Order – Introductions:**

The meeting was called-to-order at 1:07 p.m.. Bill Tansil, retired Michigan Department of Transportation (MDOT) Asset Management Division Administrator, was present to receive a recognition for service plaque for time served with the Transportation Asset Management Council (TAMC). The plaque will be hung at the rest area on US-10 near Idlewild in Lake County.

**2. Public Comments on Non-Agenda Items:**

None

**3. Consent Agenda – R. Belknap:**

**3.1.** – D. Wresinski made a motion to approve the meeting minutes of June 28, 2017;  
J. Start seconded the motion. The motion was approved by all members present.

**4. Correspondence and Announcements – R. Belknap:**

**4.1. - September 6<sup>th</sup> TAMC Administration, Communications and Education Committee (ACE) and Council Meetings -**

The TAMC ACE and full Council meetings will be held September 6, 2017 in Lapeer at the Lapeer City Hall. Dale Kerbyson, former council member, will be presented with a plaque during this meeting to thank him for his service to TAMC.

The August meeting was canceled due to no quorum.

**4.2. - Fall Asset Management Conference, October 5, 2017 Marquette Holiday Inn -**

The TAMC Annual Fall Conference will be held on Thursday, October 5, 2017, at the Holiday Inn of Marquette. The conference agenda is coming along nicely. Currently, there are seven speakers verified to present at the conference. The Conference Planning Committee plans on finalizing the agenda in the near future. A state airplane has been reserved for members, presenters, and staff members that need flights to Marquette.

**5. Presentation from Center for Shared Solutions (CSS):**

**5.1. - Update on Michigan Geographic Framework**

The procurement process has been underway over the past year between MDOT, CSS and local partners and agencies. The current framework has been around for the past 20 years delivered on an annual version and is currently in its 17<sup>th</sup> version. The existing system is integrated in roads, rail, political boundaries and hydrology in one database and editing tool. One of the key things for the new framework is it will have its own editing environment that will allow data to be added from users when they are updating local systems during maintenance. Moving forward Michigan Geographic Framework updates will be provided by various contributors. Two vendors have been selected through the Request for Proposal process. Environmental Research Systems, Inc., the prime contractor to provide the workflow management piece thru the workflow manager software, and One Spatial will provide a business engine to integrate all of the data into the system.

**6. Work Program:**

**6.1. - TAMC FY 2017-2019 Work Program Update -**

Under the leadership of Polly Kent the team went thru the work program line-by-line and reformatted the layout to fit onto one page. Support staff requested feedback on the format from the ACE Committee and full Council and no changes have been made but will have an updated version for the September meeting. The Data Committee would like the table on a single page and printed in color, if color coding is used.

**6.2. FY 2016 and FY 2017 TAMC Budget Update -**

The budget was presented to the committee showing combined line items. The Committee would like the budget printed on larger sheets of paper for readability. The FY 2016/2017 budgets have been combined into a single page. There are two items being reviewed for the current procedure on tracking the funds for the remainder of the fiscal year and moving forward. The committee discussed whether the budget should be reviewed during the Data Committee meeting since it is also reviewed during other TAMC meetings. TAMC support staff will include these financial updates with TAMC committee packets, but they will be added as Consent items as opposed to Work Program items.

**6.3. – FY 2018 TAMC Proposed Budget and Schedule Presented to Team -**

A proposed FY 2018 budget was presented at the last full Council meeting that included draft work programs for the regions. This budget reflects an additional \$250,000 above the

TAMC FY 2017 budget. The major changes will be on line items 2-4 with some fluctuation based on conversations with various partners involved in the project.

#### **6.4. - Data Analysis of Investment Reporting Tool (IRT) Data and Table of Queries**

The tables were given to TAMC members at the last meeting for comments and CSS has made the suggested changes received from Council members and support staff. The updated tables may be presented at the October conference. CSS is gathering information from the Central Upper Peninsula Region as sample real data and will begin to identify any anomalies and document them.

#### **6.5. - Data Accuracy of Submitted IRT Project Data**

There have been at least 20 agencies identified that have anomalies with the data. CSS is looking to present a sample at the next meeting in August with about a month until full Council meets to make some adjustments where necessary as a quality control measure.

### **7. Review and Discussion Items:**

#### **7.1. - Data Collection Status of 2017 PASER Collection – R. Belknap**

The regions have begun submitting PASER data through the Investment Reporting Tool.

##### **7.1.1. - Michigan Technological University – Center for Technology and Training - T. Colling**

The Indiana Department of Transportation is looking to rewrite the Pavement Surface Evaluation and Rating (PASER) Manual. MTU provided the TAMC Bridge Committee with an overview of the new Bridge Asset Management Workshop on July 20, 2017.

##### **7.1.2. - Indiana Asset Management Documents (Draft Plan/Formats) – T. Colling**

T. Colling shared with the committee that there is a lot of interest by the State of Indiana to develop a program similar to TAMC. Support staff included some of their recent policy documents and Asset Management Plan questionnaires.

#### **7.2. - Act 51 Reporting and IRT -**

##### **7.2.1. - Investment Reporting and Act 51 Compliance – R. Belknap**

Compliance information is now posted on the TAMC SharePoint site under Data Management and will be updated every Monday morning. Currently, there are 27 agencies that are out of compliance because they do not have an end user to submit the data. TAMC support staff presented a spreadsheet and B. McEntee explained the data was put into the system in two formats: miles and feet. There should be one reporting standard for the data to ensure accuracy when comparing regions.

### **7.2.2. - IRT-ADARS Software Updates – M. Holmes**

The dates previously released for the implementation and training has been moved back to August 16, 2017 from August 10, 2017. A training Webinar was held on July 14, 2017 by CSS and they plan to hold another one before the end of FY 2017.

### **7.2.3. - Training Update – M. Holmes**

The new IRT training will be held at the Road Commission of Kalamazoo on August 16, with more dates to come.

### **7.3. - Website Update – M. Holmes**

There was a meeting on July 26, 2017 regarding TAMC Website and dashboard updates. CSS worked with the application development team and put together documentation on options for updating the Website. CSS is working on developing priorities for FY 2018.

### **7.4. - Dashboard Update – M. Holmes**

There was conversation about the dashboards needing to be in a new environment due to Adobe Flash not being a long-term solution. The next platform for the TAMC dashboards will be accessible by mobile devices.

### **8. Public Comments:**

None

### **9. Member Comments:**

None

### **9. Adjournment:**

The meeting adjourned at 2:57 p.m. The next meeting will be held August 23, 2017, at 1:00 p.m., MDOT Aeronautics Building, 2<sup>nd</sup> Floor Commission Conference Room, Lansing.

<b>TAMC FREQUENTLY USED ACRONYMS:</b>	
<b>AASHTO</b>	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
<b>ACE</b>	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
<b>ACT-51</b>	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
<b>ADARS</b>	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
<b>BTP</b>	BUREAU OF TRANSPORTATION PLANNING (MDOT)
<b>CPM</b>	CAPITAL PREVENTATIVE MAINTENANCE
<b>CRA</b>	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
<b>CSD</b>	CONTRACT SERVICES DIVISION (MDOT)
<b>CSS</b>	CENTER FOR SHARED SOLUTIONS
<b>DI</b>	DISTRESS INDEX

<b>ESC</b>	EXTENDED SERVICE LIFE
<b>FAST</b>	FIXING AMERICA'S SURFACE TRANSPORTATION ACT
<b>FHWA</b>	FEDERAL HIGHWAY ADMINISTRATION
<b>FOD</b>	FINANCIAL OPERATIONS DIVISION (MDOT)
<b>FY</b>	FISCAL YEAR
<b>GLS REGION V</b>	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
<b>GVMC</b>	GRAND VALLEY METRO COUNCIL
<b>HPMS</b>	HIGHWAY PERFORMANCE MONITORING SYSTEM
<b>IBR</b>	INVENTORY BASED RATING
<b>IRI</b>	INTERNATIONAL ROUGHNESS INDEX
<b>IRT</b>	INVESTMENT REPORTING TOOL
<b>KATS</b>	KALAMAZOO AREA TRANSPORTATION STUDY
<b>KCRC</b>	KENT COUNTY ROAD COMMISSION
<b>LDC</b>	LAPTOP DATA COLLECTORS
<b>LTAP</b>	LOCAL TECHNICAL ASSISTANCE PROGRAM
<b>MAC</b>	MICHIGAN ASSOCIATION OF COUNTIES
<b>MAP-21</b>	MOVING AHEAD FOR PROGRESS IN THE 21 <sup>ST</sup> CENTURY (ACT)
<b>MAR</b>	MICHIGAN ASSOCIATION OF REGIONS
<b>MDOT</b>	MICHIGAN DEPARTMENT OF TRANSPORTATION
<b>MDTMB</b>	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
<b>MITA</b>	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
<b>MML</b>	MICHIGAN MUNICIPAL LEAGUE
<b>MPO</b>	METROPOLITAN PLANNING ORGANIZATION
<b>MTA</b>	MICHIGAN TOWNSHIPS ASSOCIATION
<b>MTF</b>	MICHIGAN TRANSPORTATION FUNDS
<b>MTPA</b>	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
<b>MTU</b>	MICHIGAN TECHNOLOGICAL UNIVERSITY
<b>NBI</b>	NATIONAL BRIDGE INVENTORY
<b>NBIS</b>	NATIONAL BRIDGE INSPECTION STANDARDS
<b>NFA</b>	NON-FEDERAL AID
<b>NFC</b>	NATIONAL FUNCTIONAL CLASSIFICATION
<b>NHS</b>	NATIONAL HIGHWAY SYSTEM
<b>PASER</b>	PAVEMENT SURFACE EVALUATION AND RATING
<b>PNFA</b>	PAVED NON-FEDERAL AID
<b>PWA</b>	PUBLIC WORKS ASSOCIATION
<b>QA/QC</b>	QUALITY ASSURANCE/QUALITY CONTROL
<b>RCKC</b>	ROAD COMMISSION OF KALAMAZOO COUNTY
<b>ROW</b>	RIGHT-OF-WAY
<b>RPA</b>	REGIONAL PLANNING AGENCY
<b>RPO</b>	REGIONAL PLANNING ORGANIZATION
<b>SEMCOG</b>	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
<b>STC</b>	STATE TRANSPORTATION COMMISSION
<b>STP</b>	STATE TRANSPORTATION PROGRAM
<b>TAMC</b>	TRANSPORTATION ASSET MANAGEMENT COUNCIL
<b>TAMCSD</b>	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION
<b>TAMP</b>	TRANSPORTATION ASSET MANAGEMENT PLAN
<b>TPM</b>	TRANSPORTATION PERFORMANCE MEASURES
<b>UWP</b>	UNIFIED WORK PROGRAM

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